



Lake County Resource Conservation District
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Charlotte Griswold
President

MINUTES
November 14, 2017
3865 Main St. Kelseyville CA 95451

President Charlotte Griswold called the meeting to order at 10:03 am

Directors present: Victoria Brandon, Jim Bridges, Charlotte Griswold, Harry Lyons, Merry Jo Velasquez, Ron Yoder

Directors absent: Bill Lincoln

Others present: Linda Juntunen, Korinn Woodard, Greg Dills (by phone)

1. INTRODUCTIONS: none needed

2. PUBLIC INPUT: none

3. Addition of urgency items to the agenda. These items arose too late for inclusion on the regular agenda and must be resolved before the next meeting.

Motion: Yoder moved and Lyons seconded to **add appointment of LCRCO delegate and alternate to the CARCO convention** to the agenda under New Business

Ayes: Brandon, Bridges, Lyons, Griswold, Velasquez, Yoder

Noes: none

Absent: Lincoln

Abstained: none

Motion: Lyons moved and Brandon seconded to **add purchase of conifer seedlings** to the agenda under Reforestation Projects

Ayes: Brandon, Bridges, Lyons, Griswold, Velasquez, Yoder

Noes: none

Absent: Lincoln

Abstained: none

3. SAFETY MEETING

“Safe Winter Driving” conducted by Griswold

4. APPROVAL OF MINUTES

Motion: Velasquez moved and Brandon seconded to add **approve the minutes of the October 10, 2017 meeting**

Ayes: Brandon, Bridges, Lyons, Velasquez, Yoder

Noes: none

Absent: Lincoln

Abstained: Griswold

5. FINANCIAL REPORT

5.1 Monthly Report

Motion: Velasquez moved and Brandon **accept the financial report**

Ayes: Brandon, Bridges, Lyons, Griswold, Velasquez, Yoder

Noes: none

Absent: Lincoln

Abstained: none

5.2 Petty cash fund. After discussion there was consensus to abandon the idea of setting up a Petty Cash Fund.

6. APPROVE & PAY BILLS

Motion: Bridges moved and Yoder seconded to **approve and pay current bills**

Ayes: Brandon, Bridges, Lyons, Griswold, Velasquez, Yoder

Noes: none

Absent: Lincoln

Abstained: none

7. CORRESPONDENCE: none needing action

8. OLD BUSINESS

8.1 Recruiting of Directors and Associate Directors: nothing new

8.2 Meisenbach Scholarship: Lyons will try to encourage applications

8.3 Trout in the Classroom: Associate Director Tony Blyleven has been in touch with Middletown teachers who would like to get the program started again there. Although he's glad to advise them the distance is too great for him to coordinate the program, so we need a Director to take on this job. Both the coordinator and any participating teachers would have to be trained in San Francisco. We have plenty of funding for this program but no one volunteered to coordinate, so the proposal was tabled until the December meeting.

9. REPORTS/UPDATES

9.1 Lake County Fire Safe Council Report - Laurie Hutchison. Is participating in monthly agency meetings, discussing grants and projects with various fire agencies, and assisting with evaluation & determination of future projects. She is also involved in community outreach to survivors of recent fires, in addition to responding to fires with LEAP and doing school outreach with local fire agency.

9.2 NRCS Report - Korinn Woodard. Recently learned that the new forester contract has been assigned and will be available for RCD signature after December 7. Payment for the final quarter and a full year of admin costs has been processed; we can bill quarterly for admin henceforward. She is also working with the City of Clearlake on a project for emergency protective measures against erosion from the Sulphur Fire, and is working on obtaining funding.

9.3 Eightmile Valley Project - Greg Dills. Working on the transition from BLM to LCRCO, drafted a revised scope of work (SOW) and budget for the project. Met with RCD staff, BLM staff, and MBC Construction to review design plans on site. MBC Construction will provide a construction cost estimate to include in the budget.

Discussion of grant status: He just sent the scope of work and draft budget to Holly Grover at the Water Board and will forward to the grants committee. Admin applies only to personnel and operating expenses, and will amount to about \$15,000. Has received confirmation that it's allowable to use BLM in-kind services as grant match even though the funding comes from federal sources. He hopes we can take action at the December 12 meeting.

9.4 Goats Rue Project - Greg Dills. Monitored effectiveness of previous treatment. Found many small sprouts that will not survive winter. Final treatment will take place in the spring of 2018.

9.5 Chipper Program - Greg Dills. Two properties remain to be serviced in the project area with a combined total of 45 trees. K&R Tree Services was hired to fall, cut into rounds, and chip trees, and expects to wrap up the job by Thanksgiving. Russ Cremer said we will receive the check from LARCA soon. The District's dump truck has been transported from Lower Lake to the County Roads Yard in Lakeport.

Motion: Lyons moved and Velasquez seconded to **transfer title to the truck to the county** for inclusion in the surplus sale in May

Ayes: Brandon, Bridges, Lyons, Griswold, Velasquez, Yoder

Noes: none

Absent: Lincoln

Abstained: none

Motion: Yoder moved and Brandon seconded to **discontinue fax service and surplus the machine**

Ayes: Brandon, Bridges, Lyons, Griswold, Velasquez, Yoder

Noes: none

Absent: Lincoln

Abstained: none

9.6 Indian Valley Project - Harry Lyons. Now that the rains have started he will talk to Paul Aigner about getting seedlings planted.

9.7 Reforestation Project. Brandon: we have had two orders for two year Ponderosa seedlings so far, and LARCA and the county parks department want to do another planting project at Trailside Park. Woodard: maybe she could reach out to Mendocino/Napa/Sonoma RCDs to see if they can use some 2 year seedlings. The upcoming CARCD conference will provide a great chance to spread the word, especially since we are doing a presentation on the project. We should also get an article in the newspapers to spread the word about seedling availability.

Woodard: recently inspected the Bianchi property where last year's plantings did very well, estimated 90 percent survival.

Our order for 2019 seedlings must be placed by December 1. Woodard: estimates MAXIMUM demand at 52,000 and recommends an order of 40,000 as a reasonable order. She will tell clients that they should get in touch with the RCD immediately, and preferably place preorders. Another issue is that the Lake County seed bank is depleted. Bridges: seed from an adjacent zone can be used instead. He will contact the CalForest Nursery in Etna and find out prices and schedule. Juntunen: is trying to get a contract from Scully Packing for cold storage.

Motion: Brandon moved and Yoder seconded to **authorize purchase of 40,000 conifer seedlings** for the 2019 planting season, pending receipt of preorders.

Ayes: Brandon, Bridges, Lyons, Griswold, Velasquez, Yoder

Noes: none

Absent: Lincoln

Abstained: none

9.8 DOC grant : Brandon filed our first invoice but DOC will only reimburse for work that has been performed to date, so the costs for the upcoming strategy meeting won't be eligible until the next reporting period.

9.9 President/Director Reports

Griswold: we need to put Field Days and Kids in the Creek back on the agenda. She won't be here for Field Days next year. Woodard will find out if the location will still be available.

Lyons: attended the By the River network webinar – this organization connects large corporations with conservation organizations and creates a water stewardship project bank, with grants ranging from \$100-250,000. To be eligible we would have to join the network which costs \$400 annually.

10. NEW BUSINESS

10.1 Review NARCD survey: LCRCO doesn't belong to NARCD and has never completed the survey previously; consensus to table.

10.2 Norton contract for internet security @ \$99.99 annually. This bill isn't due until at least January; Dills will investigate cheaper options and report at the December 12 meeting.

10.3 Motion: Brandon moved and Yoder seconded to **appoint Director Harry Lyons as LCRCO delegate** to the 2017 CARCO conference, and to **appoint Director Merry Jo Velasquez as alternate**.

Ayes: Brandon, Bridges, Lyons, Griswold, Velasquez, Yoder

Noes: none

Absent: Lincoln

Abstained: none

11. GENERAL DISCUSSION - no action will be taken by the board.

12. ADJOURN